

UNIVERSITY OF FERRARA

Agreement for the Setting up of the Interuniversity Centre Named CIRAMAP – International Research Centre on Public Administration and Management

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In the year 2001, day fourteen, month February

BETWEEN

The University of Ferrara, represented by the current Rector, Prof. Francesco Conconi, as authorized by the University Executive Board in date November 29 2000

and

The Alma Mater Studiorum University of Bologna – Forlì Campus, represented by the current Rector, Prof. Pier Ugo Calzolari, as authorized by the University Executive Board in date February 14 2001

(in the following text named "Università Convenzionate")

CONSIDERED

- that, given the new public regulation framework, a growing relevance has been assigned to the administrative, organizational and managerial issues related to public service organizations, in order to carry out better efficiency and effectiveness levels of the country;
- that the above mentioned issues have an international dimension, since shared by the public organizations of many Western Countries;
- that the Università Convenzionate consider useful and important the institution and promotion of an Interuniversity Research Centre based on the cooperation and collaboration of Italian Universities and Foreign ones, as well as of professional experts, in order to develop the managerial culture and the public management accounting research according to an international and comparative perspective;

- that the Università Convenzionate consider the institution of the Interuniversity Research Centre, as regulated at the art. 91 of the D.P.R. n. 382/80 and following modifications, the most adequate tool to achieve the above mentioned task;
- that the Università Convenzionate consider, as first general objective of the Research Centre, the development of common research projects, training programs and operative studies in a special context requiring the collaboration of various expertises (both theoretical and operational) to be realized through the close collaboration among universities and qualified professionals;
- that given the shared academic interest for public management accounting and administration issues, the Department of Economics, Institutions and Territory of the University of Ferrara and the management accounting area of the Faculty of Economics in Forlì, belonging to the Alma Mater Studiorum University of Bologna, have long implemented an academic and scientific collaboration;

All the above considered, as part of this Agreement, the Università Convenzionate

AGREE AND ESTABLISH

the following text as respecting the art. 91 of the D.P.R. n. 382/80 and the references included, the art. 41 of the University of Ferrara Regulation, as well as the Title II of the Administrative and Accounting Regulation of the University of Ferrara and the art. 50 of the University of Bologna Regulation:

ART. 1

CONSTITUTION OF THE INTERUNIVERSITY CENTRE

As autonomous structure of the University of Ferrara, the Interuniversity Centre Named “International Research Centre on Public Administration and Management (CIRAMAP)” (in the following text named "Centre").

The following articles that are part of the Special Centre Regulation regulate the Centre.

ART. 2

MEMBERS

The following “Università Convenzionate” are members of the Centre (eventually represented by Departments, Coordination Centres, etc.):

Università di Ferrara;

Alma Mater Studiorum Università di Bologna – campus of Forlì, according to the interest of the Faculties of Forlì university campus.

ART. 3

MISSION

The Centre has the following objectives:

- a) to promote, develop and coordinate research projects focusing on administration, organization, management accounting of public agencies and of public sector organizations, establishing collaboration relationships (even operative one), participating at national and international research project, establishing own research, training and consulting contracts with public and private organizations, both Italian and international;
- b) to promote the debate and publications (national, international and comparative) over the interesting issues of the Centre, as well as to support teaching activities in different ‘Università convenzionate’;
- c) to facilitate information and data exchange among researchers and professionals in the public sector, also through the collaboration with other Universities, Institutes or University Departments, national and international research centres, and other public and private research units in Italy and abroad;
- d) to stimulate and promote events – both interdisciplinary and scientific ones, as well as training and consulting ones – to facilitate a correct and effective managerial culture in public sector;
- e) to organize and promote training programs, seminars and conferences, grant assignments;

- f) to facilitate and promote activities addressing to research training in special topics the Centre is interested in, also through contributing to PhD courses;
- g) to constitute specialized documental centres.

ART. 4

ADMINISTRATIVE HEADQUARTER

For managerial, organizational and administrative tasks the Centre has its headquarter at the University of Ferrara, Department of Economic, Institutions and Territory. The Centre administrative activities will be held in the Department of Economic, Institutions and Territory of the University of Ferrara.

ART. 5

ACTIVITIES OF THE CENTRE

The Centre will make activities, also in collaboration with other organizations, in the Ferrara University member's buildings, according to the activities planned by the Executive Board. The activities would also take place in other public and private organizations and units.

The activities of the Centre could be articulated in Sections. The Executive Board can nominate a Scientific Coordinator for each Sections or special project.

ART. 6

COLLABORATIONS

According to the advice of the Centre Director, to special requirement expressed by the Executive Board or by an interest group, the Centre could benefit of academics, PhDs, graduated students belonging to the 'Università Convenzionate', as well as of experts involved in research activities about the Centre interest issues.

ART. 7

ORGANS

The Organs of the Centre are:

- a) the Director;

- b) the Executive Board;
- c) the Scientific Committee.

ART. 8

THE DIRECTOR

The Director is elected according to the complete majority in first meeting and according to relative majority in the following meetings. The Director is in charge for three years and he/she can be re-elected for no more than one time.

The Director tasks are the following:

- a) Centre representation;
- b) Executive Board chairman and convocation;
- c) Participation to the scientific committee;
- d) preparation – with the Joint Director – of budget and annual report documents to submit to the Executive Board for the approval;
- e) presentation of the annual activity report to the Executive Board;
- f) execution the Executive Board deliberations;
- g) coordination and control of the Centre general functioning;
- f) promotion, as agreed with the Executive Board, of all activities concerning the implementation of Centre tasks activities, as publications, conferences, workshops, seminars, etc.

In case of pair votes resulting from the Executive Board and Scientific Committee deliberations, the vote expressed by the Director has prevalence.

In case of Director impediments to the management of his/her functions, they are assigned to the Joint Director.

ART. 9

THE EXECUTIVE BOARD

The Executive Board is the managerial organ and it is composed of six members, three of them chosen by the Department of Economic, Institutions and Territory of the University of Ferrara and three of them chosen by the Coordination Centre of Forlì Campus of Alma Mater Studiorum University of Bologna. The Executive Board members might be chosen also outside the academic arena.

The Executive Board members are in charge for three years. Their membership cannot be renewed for more than one time.

The Executive Board elects the Director of the Centre and the Joint Director among its members. The Director has to be chosen among the academics of the University of Ferrara, except in case of impossibility for the University of Ferrara academics to be in charge. The Executive Board:

- a) specifies, according to the Scientific Committee recommendations, the annual and future avenues of the Centre activities and translates them in special plans;
- b) approves the balance sheet and the budget, prepared by the Director and by the Joint Director;
- c) approves the annual report prepared from the Centre Director;
- d) formulates proposals about the administration of the Centre funds, as required by the Director;
- e) decides, according to the Scientific Committee proposal, over the collaboration and membership proposals with other Universities, Institution and public subjects.
- f) formulates funding requirements as from D.P.R. n. 382/80;
- g) establishes the Sections as from art. 5 and their functioning guide lines;
- h) deliberates about others issues concerning the subject that the Director or at least 1/3 of its members wants to be examined

The Director announces the Executive Board meeting at least three times a year and, in any case each time the convocation is required by at least four of its members.

The notice of meeting has to be done at least five working days before the established date. The notice of meeting can be posted, transmitted by fax or by e.mail.

The meetings achieve the validity is the majority of members participates.

The Executive Board deliberates with the positive vote of the majority of attendants.

The Executive Board can make proposals to the Università Convenzionate about modifications of the Centre Regulation, if the majority of more than 2/3 of the members supports them.

ART. 10

SCIENTIFIC COMMITTEE

The Scientific Committee, strong internationally opened, imprints the Centre guidelines and objectives.

The Scientific Committee is composed of ten members, one of them is the Director of the Centre, four of them are chosen by the Department of Economic, Institutions and Territory of the University of Ferrara, and five of them by the Centre of Coordination of Forlì Campus Alma Mater Studiorum University of Bologna. At least three of the Scientific Committee members should be recognized international academics in the activities area of the Centre, or persons representing international institutions interested in the Centre issues. The Scientific Committee members could be chosen also outside the academic range of Università Convenzionate and foreign universities.

The Universities that will affiliate to the Centre as from the art. 13 would have the right to choose an additional member of the Scientific Committee that, as a consequence, will expand the composition.

The Scientific Committee members are in charge for three years. Their membership cannot be renewed more than one time.

The Scientific Committee:

- a) defines the scientific area to develop and the prior research areas of the Centre;
- b) organizes scientific conferences to promote the Centre activities;
- c) makes proposals about collaborations and universities and other organizations membership to the Executive Committee;

d) decides with the positive votes of all the components about the requests of new memberships to the Centre.

The Scientific Committee is announced by the Director at least once a year.

The convocation has to be done at least five working days before the established date.

The meeting notice letter can be posted, transmitted by fax or by e.mail.

The meetings achieve the validity is the majority of members participates.

The Scientific Committee deliberates with the positive vote of the majority of attendants, except for the provision at letter d) of this article.

ART. 11

FUNDS AND ADMINISTRATION

The funding resources of the Centre are:

- a) ordinary and extraordinary funds of the University of Ferrara and of the Alma Mater Studiorum University of Bologna;
- b) funds of the Ministry of University and Scientific and Technological Research;
- c) funds and/or contributions of other Ministries, National Centre for Research Activities, Public Organizations, International Institutions, Private Organizations in Italy and abroad;
- d) public funds for dedicated research;
- e) funds resulting from conferences and training courses organization, as well as from author royalties related to the publications edited by the Centre;
- f) agreements and contracts with public and private organizations, both national, international ones and foreign ones.

The administrative year has annual length and the closing date is established being December, 31 of each year.

ART. 12

LENGTH AND RECESSIO

The Centre has the length until December 31, 2015, with the possibility to prorogue it on the base of a full agreement of all the Università Convenzionate.

The Università Convenzionate have the possibility to recede and it has to be done by written letter to be posted to the Director by six months earlier from the administrative year closing date. The recession is effective by January 1st of the following administrative year.

ART. 13

AFFILIATIONS

Stating the disposals of art. 14, other national and international Universities and research institutions could affiliate to the Centre.

The request for affiliation to the Centre must be posted to the Director and deliberated by the Scientific Committee as from art. 10, letter d).

ART. 14

FINAL RULES

By one year from the completion of the operative and financial start up of the Centre, the Scientific Committee will propose the enlargement of the Università convenzionate with at least two foreign universities or public institutions.

UNIVERSITY OF FERRARA

THE RECTOR

ALMA MATER STUDIORUM

UNIVERSITY OF BOLOGNA

THE RECTOR